



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

CAMP JORN YMCA – PROGRAM ASSISTANT

Job Title: **WATERSKI INSTRUCTOR**

FLSA Status: Exempt

Status: Seasonal

Reports to: Waterski Program Director

Department: Summer Camp

Revision Date: 10/10/2025

POSITION SUMMARY:

This position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living and social responsibility. Provides assistance to the Waterski Director to instruct daily classes, assist boating activities and maintain the Waterskiing program.

ESSENTIAL FUNCTIONS:

1. Instruct waterskiing lessons for children ages 8-17 with a focus on skill progression, safety, confidence and fun, in accordance with Camp Jorn guidelines.
2. Manage campers, counselors, and skiers from the boat.
3. Be a resource to and provide support to the Waterski Program Director.
4. Uphold and maintain USA Waterski and ACA standards in regards to aquatic activities.
5. Safely pull tubers for afternoon activities while adhering to a timely rotational schedule.
6. Assist with safety through regular maintenance checks of equipment, docks and facilities.
7. Complete repairs as needed, in partnership with the maintenance department. Ensure fuel levels are maintained and assist with refueling boats.
8. Ensure the cleanliness of the Waterski program space through organization and proper storage of equipment.
9. Build effective, authentic relationships with campers; helping them connect with each other and to Camp Jorn YMCA.
10. Understand and commit to the YMCA core values of caring, honesty, respect, and responsibility.
11. Occasional other duties as assigned to support the needs of camp, including but not limited to: Kitchen and dishwashing assistance, general maintenance, camp beautification, cleaning bathrooms, lifeguarding, etc.

YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Y's values. Demonstrates a desire to serve others and fulfill community needs. Builds effective, supportive working relationships with staff.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

Operational Effectiveness: Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience. Establishes goals, clarifies tasks, plans work and actively participates in meetings. Strives to deliver a high-value experience for members.

Personal Growth: Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships.

QUALIFICATIONS:

1. Possess current certifications in Lifeguarding, CPR/First Aid/AED for the Professional Rescuer, and a Wisconsin Boaters License.
2. Experience safely driving a boat, pulling skiers and tubers. Ability to drive and technically maneuver a variety of boats.
3. Be able to demonstrate waterski instructor skills in accordance with Camp Jorn and USA Waterski standards. Waterski instructor certification preferred.
4. Specific knowledge of waterskiing, boarding, and tubing.
5. The ability to work in outdoor conditions and environments for extended periods of time.
6. At least 18 years of age is required.
7. Ability to build relationships with campers, parents and staff.

WORK ENVIRONMENT AND PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Physically perform all skills required to drive a boat, waterski and lifeguard.
- Ability to lift equipment up to 50 pounds.
- Hear noises and distress signals in the aquatic environment, including in the water and anywhere around the zone of responsibility.
- Remain alert with no lapses of consciousness.
- Ability to plan, lead and participate in a range of activities in a variety of outdoor/indoor settings.
- Ability to work on a boat, in a variety of weather conditions, for an extended period of time.
- Ability to work in loud, high-energy and at times overstimulating environments.

SIGNATURE:

I have reviewed and understand this job description.

Employee's name

Employee's signature

Today's date: _____